

DRAFT  
MINUTES OF THE MEETING  
OF THE  
MEAD PUBLIC LIBRARY BOARD  
FINANCE COMMITTEE  
September 22, 2011

The meeting of the Mead Public Library (MPL) Board Finance Committee was held on Thursday, September 22, 2011 in the Public Conference Room. Present Committee Members: Mr. Nelson, presiding; Mrs. Johnson, Mr. Morgan, Ms. Quinn, Ald. Sampson, and Mr. Zylman. Present Staff Members: Ms. Winkle and Mr. Zehfus.

1. & 2. Mr. Nelson called the meeting of the Finance Committee to order at 2:03 p.m. and determined there was a quorum present.

3. Mrs. Johnson **moved** to approve the minutes of the Finance Committee meeting of September 13, 2011. Mr. Zylman **seconded** the motion. The motion **passed**, 6 - 0.

4. Mr. Nelson introduced review and possible action on payment of current expenditures, including payroll and recurring expenditures. By consensus the Committee asked that the Munis Invoice report be distributed by e-mail before the monthly meeting. Ms. Quinn **moved** to recommend approving payment of current expenditures, including payroll and recurring expenditures. Mr. Zylman **seconded** the motion. The motion **passed**, 6-0.

5. Ms. Winkle introduced review and possible action on 2012 budget development concepts (Attached as agenda packet item #5.) The Committee discussed the changes to the city non-rep pay plan proposed by Human Resources, MPL's merit pay plan, funding priorities in the 2012 Budget and the possible use of reserve funds in the 2012 budget. Ms. Quinn **moved** that the Administration develop a budget funding E-content by allocating portions of the STARR reserve and the Werk bequest. **Seconded** by Mr. Morgan. Discussion of the city budget situation followed. Ms. Quinn **withdrew** the motion. By consensus the Committee agreed to refer personnel-related items in "Budget Development Concepts – 2012" to the Human Resources Committee of the Board.

6. No revised budget for 2012 was presented at this time. Mrs. Johnson **moved** to hold the item for the next meeting. Mr. Morgan **seconded** the motion. The motion **passed**, 6-0.

7. Ms. Quinn **moved** to table review and possible action on alternative method(s) of managing gifts to the library until the February meeting. **Seconded** by Mr. Morgan. The motion **passed**, 6-0.

8. Mr. Nelson confirmed the report he will present to the Mead Public Library Board later this afternoon.
9. The next meeting will be October 27 or prior.
10. Mr. Nelson **adjourned** the meeting at 3:31 p.m.

Sharon Winkle, Secretary